

**Subject:** City of Los Angeles' Fair Chance Initiative for Hiring Ordinance - Request for Implementation Comments and Suggestions

**From:** Kimi Kawashima

**Date:** 01/09/2017 12:07 PM

**To:** "Kawashima, Kimi" <kimi.kawashima@lacity.org>

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Good afternoon,

The City of Los Angeles recently approved the Los Angeles Fair Chance Initiative for Hiring Ordinance (FCIHO). This law is already in effect for City Contractors and will be in effect soon for all Private Employers.

The Department of Public Works, Bureau of Contract Administration (BCA) was selected as the Designated Administrative Agency (DAA). We invite our business community partners to submit comments or suggestions on **how best to assist businesses implement and effectuate this new program**.

The goal of the FCIHO is to remove some of the employment barriers for individuals who have been convicted of crimes and give them a fair chance to job opportunities in order to promote public health, safety and welfare; reduce recidivism; and facilitate the reintegration into society of persons with conviction records; and decreasing unemployment in parts of the community in which persons who have been convicted of crimes predominately reside.

Some of the main requirements of the ordinance are:

1. An Employer may not inquire about an applicant's criminal history or require a background check until after a conditional offer of employment has been made.
2. If an Employer decides to rescind their offer of employment, it will be required that the Employer justify this action by performing an Individualized Assessment between individual, the offense, and the criminal history's effects on the duties and responsibilities of the job position.
3. After the Individualized Assessment is performed, the Employer will be required to hold the job position open for at least five (5) business days to allow for the applicant to have a "Fair Chance" to submit proof of rehabilitation or inaccuracies in the criminal background check to the Employer so that the Employer has the opportunity to reassess their initial determination.
4. The Employer will also be required to post a FCIHO notice in a conspicuous place at every workplace or state information about the FCIHO in all solicitations or advertisements seeking applicants.

With your input, it will make it easier for us, as the DAA, to think of innovative ways that we can assist Employers integrate the FCIHO into their hiring processes.

Please email all comments or suggestions to [kimi.kawashima@lacity.org](mailto:kimi.kawashima@lacity.org) before **Wednesday, January 11, 2017**.

Thank you in advance for your participation in this request.

Sincerely,

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